



## Young People's Supported Accommodation Services Referral Process

Young person identified by relevant professional as potentially requiring accommodation within the YPSA

Diversion opportunities explored in detail (Family group conference offered, families and friend options explored, mediation or restorative work offered where appropriate).

Referral made into OCC Brokerage (Placements) team via referral form if YPSA service is still required *(In the case of an emergency, family work may be explored after an emergency placement has been made).*

OCC Brokerage (Placements) team review referral information and inform professional of the outcome of the referral.

Where referrals are approved for access to the service, Brokerage (Placements) team send referral to the YPSA Provider.

Move in date agreed with all parties.

On the agreed date, a young person who has a social Worker or Leaving Care PA **MUST** be accompanied to the property by their Social worker or Leaving care PA to complete the Licence Agreement sign up.

*(In the absence of their own worker being available another Social Worker or Leaving Care PA from their team may support the young person during the move in and Licence Agreement sign up.)*

Where a young person does not have a social worker or LCPA, then they may ask another professional working with them to be present, or in some cases a friend (where appropriate and practical).